



# NR360 Healthcare Information Systems

## NR360 RUA Presentation Team Charter

Successful teams begin with guidelines that help to manage their work. For this class, you and your teammates will create a set of rules called a Team Charter.

1. As a team, complete all the sections listed below to build your team charter.
2. One member of each team will be designated as the team leader.
  - a. ALL team members and will be responsible for submitting the team charter document by Sunday, at 1159 p. m. (MT) of Unit 2 (or as directed by your instructor for campus students).
  - b. In addition to submitting a copy as their own assignment, the team leader will submit the final team charter to the Team Collaboration discussion area.
  - c. The team leader will also be solely responsible for uploading the final team presentation.
3. **All team members will indicate agreement on the charter by initialing understanding of the information within the charter. Although there is no point value for this assignment, it is a required part of the assignment.**

### Helpful Tips

Team members will have the opportunity to practice active respect for other team members, consideration of one another, and communication. Be aware that team members come from different backgrounds and have various schedules and time demands, so working collaboratively is crucial. Timely submission of assignment components by individual team members is also important to the success of the team. Be factual, professional, and supportive about participation or



absence of participation when you communicate with each other.

Teams who encounter incidents when team members have not submitted/completed assignments should communicate supportively and openly with those team members and faculty with the aim of caring for peers in completing the assignment.

Communication is a major component of nursing and healthcare, and the foundation for this assignment. Developing good communication and team building skills is essential for nurses. Nurses work with many people who do not have the same thoughts and/or methods of approaching a task. Therefore, all team members must collaborate to be successful.

For campus students, follow up with one another at least weekly to be sure that everyone is on track for the final submission of assignment sections to the team leader, who will prepare the final presentation for submission/presentation.

For online students, follow up with one another at least weekly by posting in the Team Collaboration forum assigned, to be sure that everyone is on track for the final submission of assignment, post sections for all team members to review and discuss in the Team Collaboration forum and then to the team leader, who will prepare the final presentation for submission/presentation.

### **Section I: Team Member Skill Inventory**

Each team member will individually complete this section and initial in the box. For campus courses, the designated team leader will then submit this document as directed by the instructor. (MT) or as directed by your instructor for campus students. For online courses, the designated team leader will then submit this document to his/her assigned Team Collaboration forum and to their designated