

Classmate 1

1. Start by listing all of the Resources needed for your budget. Each resource plays a crucial role in the success of your project. The following resources may be required in your budget, although some items may not apply to your project (Premji et al., 2021).
 1. number of staff and their roles: Nurses x 2, Social worker x 1, Referral Coordinators x 1, Administrative Staff x 1,
 2. Educational time for staff (how many and how long): Nurses doing screening x 2, 4 hours. Office and/or medical supplies: Screening tools, printing/office supplies, technology.
 3. Marketing materials: Promotional materials, including the cost of flyers and brochures, as well as community engagement with other providers to promote the screening.
 4. Statistician consult: Needed to analyze data from meeting rooms, provided by the facility
 5. Overhead (if renting the room): N/A
 6. Any other resources not covered in this list: Follow-up services while awaiting the referral process
2. Next, estimate the Expense for each of the resources. The expenses in your budget can be calculated. Nurses X 2, Social Worker x 1. Total Hours $32 \times 3 = 96$ hours (4 hours per week per person) 40-50\$ per hour 4500\$ (Premji et al., 2021).
3. Next, discuss the Revenue sources that will pay for the expenses. All expenses in the budget must have a revenue source. Examples of revenue sources include the following:
4. Grant money: If grant money is used, state the name of the grant and the specific elements within the budget that the grant is paying for. Add the revenues for the exact elements of the budget. Please ensure that the grant funding clearly states it will cover the specific expense(s) in your budget. Approximately 7500\$
5. Balance the Budget. Add the expenses and the revenues, then subtract the costs from the revenues. The result should be a zero-dollar balance or a positive dollar balance.